



infotec
business process outsourcing experts

Business
Process
Outsourcing
Experts



+38 years

connecting people and technologies to optimize our clients' results through strategic alliances, business process outsourcing, and personnel solutions.



Stability and
experience



+3800
employers

+500
projects accomplished

+80
active contracts

+20
states covered

Operation excellence all over the country



-  Branches
-  Active projects

ESG

Commitment with the diversity

+ 1 080 uniforms **and**
+ 1 500 produced itens

10 women employed **at Ateliê Novo Mundo**

+ 15,042 **tons of CO2 in avoided emissions.**

+ 13 757,961 **equivalence in seedlings**

+ **60%** of Infotec board are female

+ **40%** of the employees assigned to contracts,
they are **black or multiracial**

+ **47%** the employees allocated to contracts are
the female

OUR SOLUTIONS

Logistics & Supply Chain

Warehouse Management

Material Inventory

Contract and Service Monitoring

PIVOTZ: Mobility and Passenger Control Tower

Engineering & Maintenance

Maintenance Diagnosis

Maintenance Execution
Planning and Control of Routine Maintenance (PCM)

Planning and Control of Maintenance Shutdown

Management and Oversight of Engineering Works and Projects

Well Services (Design and Simulation)

Operation and Maintenance of Onshore Wells

Management and Support for the Integrated Management System of Wells

SMS Management for Engineering Works and Projects

Specialized Energy Services

Public Lighting Census

Infrastructure Sharing

Technical and Commercial Services (Installation, Reading/Delivery,

Disconnection/Reconnection of Meters)

Engineering Project Development

Maritime Services

Crewing

Embedded Management



infolab 80
87

Open and collaborative
ecosystem with the
strategic partnerships
startups

- ✓ High technology
- ✓ Customized solutions
- ✓ Results optimization

OUR NUMBERS

+ 500

accomplished projects

+ 30

working with
Petrobras

+ 150

projects carried out at
Petrobras

+ 26

active contracts at
Petrobras

+ 80

active contracts with the main
players in the market.

+ 3600

professionals allocated in
projects.

Main Clients



OUR SUCCESS CASES

Engineering & Maintenance

Seacrest

CASE | SEACREST

Shutdown Planning, Preventive and Predictive Maintenance



The Solution

Support and assistance to the 27 concessions in the planning, oversight, and execution of maintenance and inspection activities, as well as predictive, preventive, and corrective monitoring.



Project Data

Start Date: 02/01/2022

Duration: 33 months

Investment: R\$ 16,256,977.51 *

Staff: 67 professionals

Equipment: 19 vehicles

* Considering I, II, III, IV



Applied technology and continuous improvement

Fleet monitoring with vehicle data telemetry and cameras for security

Oliasoft - Technology applied to well drilling design



Results

+ **6,700** maintenance orders generated per year.

+ **6,000** orders executed in a year.

+ **130 operational** wells.



CASE | ALTERA & OCYAN

Shutdown and Preventive Maintenance Planning



The Solution

Planning and execution of maintenance and offshore works, ensuring the proper functioning of the installations, preventing failures, and minimizing impacts on production.



Project Data

Start: 06/23/2022
Duration: 24 months
Investment: R\$ 587,019.04
Effective: 1 professional



Applied technology and continuous improvement

SAP (querys)
Power BI
VBA
Ms Project
Primavera and Planner



Results

Coordination and execution of:

1,300 maintenance orders in the follow-up schedule.

600 repair and maintenance orders executed.

250 maintenance and calibrations on PSVs (Pressure Safety Valves).



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Results

Service levels **above 95%**.

The number of open service orders dropped **from over 3000 to less than 350**.

Control and visibility over the maintenance activities of the refinery.

Petrobras Supplier

Performance Index (IDF)

2023 of 6.00 equivalent to 100%.



CASE | LUBNOR

Support for Maintenance Management in Refineries



The Solution

Planning and management of maintenance, monitoring the activities of the outsourced company responsible for scheduling and execution, verifying if it is in compliance, management, and assessment of the results.



Project Data

Start: 05/19/2021
Duration: 50 months
Investment: R\$ 6,394,072.24
Effective: 11 professionals



Applied technology and continuous improvement

SAP (queries)
Power BI
VBA
Ms Project
Primavera



CASE | PETROBRAS – MACAÉ 34

Engineering Project Management



The Solution

Support for over 45 management departments at Petrobras, involved in production projects, new wells, decommissioning, abandonments, maintenance, and integrity of platforms.

Managing projects at all stages and levels of criticality, planning and coordinating the work.



Project Data

Start Date: 03/05/2021

Duration: 790 days

Investment: R\$ 921,000.00

Effective: +200 professionals

Equipment: +200 machines
(notebooks and cell phones)



Applied technology and continuous improvement

Ms Project

Primavera

Planner

SAP (queries)

AWP



Results

We operate in:

300 infrastructure projects.

160 investment projects.

2,400 works and repairs issuance of over 1,500 letters to regulatory bodies

Reduction of production costs, improvement of strategic planning, optimization of processes, and increase in data reliability.

Supplier Performance Index (SPI) Petrobras 2023 of 5.58, **equivalent to 93%.**



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CASE | PETROBRAS – MACAÉ 26

Shutdown Planning and Preventive Maintenance

Results

Backlog Management of

3,000 equipment.

Management of 8,000 Items in the purchasing process.

40% reduction in workshop backlog.

20 turbines configured per year.

3,200 equipment shipped per year.

7,200 generations and scheduling of suborders per year.

2,400 Planned Maintenance of Other equipment per year.

Process efficiency and professional qualification, optimizing resources by 40%.

Petrobras Supplier Performance Index (SPI) 2023 of 5.53, Equivalent to 92%.



The Solution

Planning, management, and scheduling of maintenance workshops.

We operate in all stages of the processes, as well as in procurement, purchasing, and logistics of equipment and spare parts.



Project Data

Start Date: 03/13/2019

Duration: 57 months

Investment: R\$ 16,046,661.84

Effective: 82 professionals



Applied technology and continuous improvement

SAP (queries)

Power BI

VBA

Ms Project



CASE | PETROBRAS – MACAÉ 32

Shutdown Planning and Preventive Maintenance



The Solution

Surveying and monitoring of invoices and maintenance orders, determining whether the service would be carried out under a small contract or a global contract, onshore or offshore, with the provision of reports and schedules.

Based on the planning of the outsourced company, we proceed with the requisition of material transportation and monitoring of purchases for the execution of maintenance activities.



Project Data

Start: 06/07/2020

Duration: 39 months

Investment: R\$ 9,131,559.03

Effective: 23 professionals



Applied technology and continuous improvement

SAP (queries)



Results

+ 285 intervention schedules under 14 days

+ 95 intervention schedules over 14 days

+ 700 completed orders and notes per year

+ 1,000 reports generated per year

Petrobras Supplier Performance Index (SPI) 2023 of 5.82 **equivalent to 97%**



CASE | RNEST 3

Technical Support Services for Operation and Maintenance Shutdowns



The Solution

Technical support services segmented into static equipment, dynamic equipment, electrical and instrumentation, maintenance planning for shutdowns, operational support, intervention planning group, asset and services hub, SMS, projects, optimization, and administrative support.



Project Data

Start: 02/02/2020
Duration: 25 months
Investment: R\$ 34,996,970.45
Effective: 128 professionals



Applied technology and continuous improvement.

SAP (queries)	HTML
Power BI	PHYTON
VBA	CSS
Ms Project	AUTOCAD
Triconex/Trident	SDCD
BACKEND e FRONTEND	MINILOG
Programação JAVASCRIPT	PDMS
Sistema Schneider Foxboro	



Results

+ 18 managed departments.

+ 2,500 reports issued per month.

Increase in asset availability to levels **above 90%**.

Petrobras Supplier Performance Index (IDF) 2023 of 5.34 **equivalent to 89%**.



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Results

+ 120 internal and external clients served.

+ 50 projects developed monitoring and management of 170 construction works.

+ 5 topographic surveys per month.

Control and monitoring of more than **60 maintenance orders per month.**

+ 200 reports issued per month.



CASE | PORTO DO AÇÚ

Engineering Consulting Services



The Solution

Consulting services in engineering focused on the development of the client's Port Industrial Complex, related to industrial infrastructure.



Project Data

Start: 12/2020

Duration: 24 months

Investment: R\$ 5,049,998.72

Effective: 14 professionals

Equipment: Vehicles, GPS, laptops, and cell phones



Applied technology and continuous improvement.

AutoCAD

MS PROJECT

Power BI

VBA



CASE | MANAUS 5

Technical Support Services for Operation and Maintenance



The Solution

Planning of corrective and preventive maintenance for electric motors, transducers, generators, protection relays, panels, valves, piping, fans, assembly and disassembly of large machines.



Project Data

Start: 06/08/2020
Duration: 32 months
Investment: R\$ 3,474,707.16
Effective: 09 professionals



Applied technology and continuous improvement.

SAP (queries)
Ms Project



Results

+ 440 corrective and preventive maintenance orders.

+ 270 engine maintenance tasks per year.

+ 20 engine maintenance tasks per month.



CASE | SANTOS 3

Engineering of Industrial Maintenance Planning and Control (PMC)



The Solution

Planning and Control of Maintenance (PCM) and monitoring of projects and inventories for production units of UN-BS Batch B.



Project Data

Start: 07/28/2023
Duration: 36 months
Investment: R\$ 205,732,692.85
Staff: 299 professionals
Equipment: +294 (laptops and mobile phones)



Applied technology and continuous improvement.

SAP MN / PCM R3
AWP
Aplate
AutoCad
Power BI
VBA
Ms Project
Primavera e Planner
Metodologias ágeis (SCRUM/KANBAN)



Results

Operating on **over 8 platforms.**

+ 47 managements served.



CASE | SANTOS 2

Project Oversight and Planning



The Solution

With our engineering services, we plan, oversee, mobilize, demobilize, and inspect contracts.



Project Data

Start: 07/13/2021
Duration: 37 months
Investment: R\$ 81,576,452.16
Effective: 102 professionals
Equipment: +150 (laptops, mobile phones, and printers)



Applied technology and continuous improvement.

SAP MN / PCM (querys)
Ms Project
Primavera e Planner



Results

Operation on **7 platforms**.

39 managements served.

Petrobras Supplier Performance Index (IDF) 2023 of 5.59
equivalent to 93%.



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Results

Reduction in downtime.

Reduction of risks and costs with corrective maintenance.

+80 open repair tickets, including 15 weld repairs.

2 belt alignments.

120 roller replacements.

+90 chute clearances.

80 conveyor protection installations.



CASE | LAFARGE

Shutdown Planning and Preventive Maintenance



The Solution

Support in preventive and corrective maintenance activities of the clients' equipment.



Project Data

Start: 06/2022

Duration: 12 months

Investment: R\$ 55,200.00

Effective: 3 professionals

OUR SUCCESS CASES

Logistics & Supply Chain





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Results

100% of the inventory cycle completed on time.

Quality in processes.

Reduction of losses due to waste.

Lower risk of downtime due to lack of parts and materials.

Scoring of deficiencies that needed to be addressed.

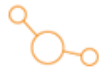
Location of high-value materials that had not been found by the logistics operator.

Petrobras Supplier Performance Index (SPI) 2023 of 5.17 **equivalent to 86%**.



CASE | PETROBRAS – MACAÉ 37

Materials Inventory



The Solution

Inventory activities conducted in two client warehouses, covering over 60,000 stock locations, processing an average of 9,000 locations per month, and managing more than 200,000 stored SKUs.



Project Data

Start: 05/2021

Duration: 36 months

Investment: 22,147,915.50

Effective: 56 professionals

Equipment: notebooks, cell phones, and forklifts



Applied technology and continuous improvement.

MS PROJECT

Power BI

VBA

SAP (queries)



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Results

Reduction of accident risks with vessels

Increased operational agility

Greater ease and speed in locating each ship

Reduction of operational costs

Greater safety of fleet operations

Decrease in insurance costs due to 24-hour monitoring

BAD TRANSPETRO 91.37



CASE | TRANSPETRO 31

Logistics



The Solution

Conduct fleet monitoring, making navigation safer by identifying potential danger situations and tracking the entire route of the vessels with information on time, date, and cargo



Project Data

Start: 12/11/2019

Duration: 24 months

Investment: R\$ 2,667,861.81

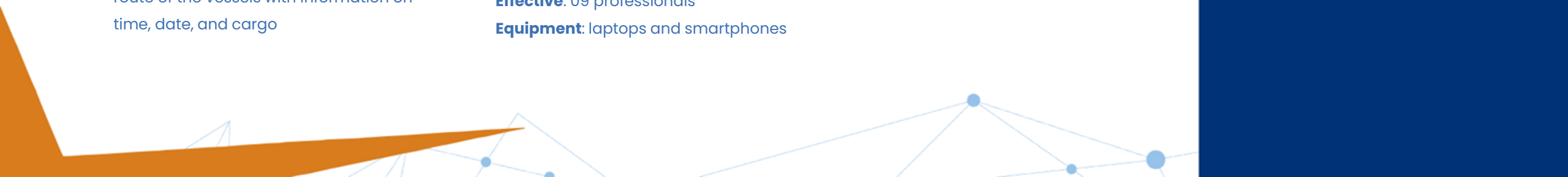
Effective: 09 professionals

Equipment: laptops and smartphones



Applied technology and continuous improvement.

SAP (queries)





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CASE | ALBRAS

Warehouse Management



The Solution

Customer logistics operation. The activity involves receiving, checking, storing, inventory management, picking, assembly, shipping, and delivering materials for the supply of production lines.



Project Data

Start: June 21, 2022
Duration: 48 months
Investment: R\$ 9,079,905.76
Effective: 26 professionals
Equipment: 3 (muck truck, truck, and loader), notebooks, and cell phones.



Applied technology and continuous improvement.

SAP (queries)

Results

Increase in warehouse **efficiency** with the implementation of 5S and improvements in operational organization.

Optimization of the current warehouse: the company did not need to hire additional space, resulting in significant savings.

Control of over 11,000 SKUs

Over 200 items delivered per day to production lines.



CASE | EQUINOR

Procurement Order Follow-up



Sobre a Solução

Management of activities and delivery deadlines with suppliers, ensuring compliance with the schedule and providing a robust solution for managing information with the suppliers



Project Data

Start: 09/2021
Duration: 18 months
Investment: R\$ 234,433.50
Effective: 01 professional
Equipment: notebook and mobile phones



Applied technology and continuous improvement

Weekly reports focusing on strategic sourcing.



Results

Processing of **+1,000 items per month.**

Reduction of service **schedule costs.**

Reduction of time in **delivery negotiations.**

Optimization of lead time **by 20%.**

OUR SUCCESS CASES

Maritime Services





CASE | TRIDENT ENERGY

Embedded Management



The Solution

Personnel planning to meet onboard demands, communication with stakeholders, and the entire logistics process to ensure that the worker travels safely from their residence to the workplace.



Project Data

Start: 06/2021
Duration: 48 months
Investment: R\$ 1,022,536.32
Effective: 13 professionals



Results

+ 130 monthly flights serving + 1,500 people, including Trident Energy's own staff and third parties.

Ensuring the availability of offshore professionals.

We **reduce losses by preventing no-shows of employees** due to logistical issues.

OUR SUCCESS CASES

Specialized Energy Services





CASE | RGE

Cut and Reconnect



The Solution

To carry out the commercial technical services, Infotec Brasil has established an operational base in the city of Lajeado – RS.



Project Data

Start: 08/16/2021

Duration: 5 months

Investment: R\$1,763,806.23

Team: 11 professionals

Equipment: motorcycles and cell phones. .



Results

Surpassing the contractual cut targets by **4.5%**.

Reduction of 50% in the rejection rate projected by the distributor: **2.5% x 5%**.

Inspection of **25% of the services performed**, an activity not stipulated in the contract.

Updating the distributor's registry.



Results

60 daily exchanges, exceeding the target of 48 exchanges per day by **20%**.

Increase in the number of meters replaced from 4,200 to around **5,000**.

Proactive signaling of fraud/theft situations, thus **reducing revenue losses**.



CASE | ENERGISA

Meter Replacement



The Solution

Mobilization of a highly skilled team to replace analog and old meters with digital ones. In order to achieve the best results, a control center has been established in Bragança Paulista.



Project Data

Start: 04/25/2022

Duration: 6 months

Investment: R\$ 594,000.00

Staff: 9 professionals

Equipment: service fleet and mobile phones



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